

BCI STUDENT EXCHANGE PROGRAMS

For information: mobilite@uqam.ca

Website: international.uqam.ca



DEADLINES FOR RECEIPT OF APPLICATION FILE AT UQAM

Your application file must reach UQAM, via your university, by the following dates:



for Fall 2020 + Winter 2021*

*The application deadline for the Winter 2021 semester is September 15, 2020. However, we strongly suggest that you apply by April 1 due to possible immigration delays and the closure of some degree programs in September.

2020-2021 UNIVERSITY CALENDAR

SEMESTER	COURSE START AND END DATES
Fall 2020	September 8 to December 18, 2020
Winter 2021	January 7 to April 21, 2021

ACADEMIC INFORMATION

Please consult [our website](#) for detailed information.

ELIGIBILITY

You must be selected by your university to apply for the student exchange program and verify your [eligibility for study at UQAM](#).



PROGRAM OF STUDY AT UQAM

You must first select a program of study that is open to exchange students. You will find the list on the BCI website, under the [UQAM section](#).

Carefully check the [Conditions particulières d'admission pour les programmes d'échanges](#) document to determine your eligibility.



COURSE SELECTION

- All selected courses must be part of a **single program of study** at a single academic level.
- Information on the programs of study can be found on the [Study at UQAM](#) website. For the list of courses offered, see the *Cours à suivre et horaires* section on the page of the selected program of study.
- Courses identified as workshops, internships, integration seminars or thesis projects are not open to exchange students.
- The majority of courses offered at UQAM are worth 3 credits (1 UQAM credit = 2 ECTS). A 3-credit course is equivalent to 45 hours of classes: 3 hours a week for 15 weeks.

Exchange students must validate a full-time study plan. The number of required credits per semester is:

Undergraduate (Bachelor's degree or Certificate):

- ✓ 12 to 15 credits (4 or 5 three-credit courses)

Graduate levels (Master's degree, DESS, PhD):

- ✓ 6 to 9 credits (2 or 3 three-credit courses)

LANGUAGE SKILLS

Language of instruction

At UQAM, courses are given in French. If the language of instruction at your university is other than French, you must submit a recent certificate of knowledge of French from a recognized organization. Some courses at the School of Management are [taught in English](#).

Prerequisites

The minimum accepted level of French is **Intermediate/Advanced** or the equivalent of **B2** in the Common European Framework of Reference for Languages. Results of the following tests, issued in the last year, will be accepted:

- UQAM Language School [online classification test](#) (CAN\$60 fee applies)
- Language School or French department of your home university
- TFI (test de français international)
- TCF (test de connaissance du français)
- DELF (diplôme d'études en langue française)
- DALF (diplôme approfondi de langue française)

Please note: We reserve the right to require you to take the UQAM test, in which case, you will be notified by email.



OFFICIAL RESPONSE

The UQAM Registrar's Office will mail the official decision (acceptance or refusal) to your personal postal address between May 15 and July 1 for files received at UQAM by the April 1 deadline, and between November 1 and December 15 for files received by September 15.

ACADEMIC REPORTS

Academic reports will be sent to you by the Registrar's Office at your personal mailing address approximately 8 weeks after the end of the semester. Do not forget to change your address on the [UQAM student portal](#).

Please consult the [Transcript legend](#) for an overview of the marking system.

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APPLICATION FILE

Please consult the [Application](#) section of our website for detailed information.

- **BCI Form** (the access code will be given to you by the contact person at your university)
- **UQAM admission form**
- **Letter of intent**
- **Letter of reference** from a professor from the home university
- **Course selection form**
- **Official transcripts for each year of completed university studies** (as well as the 1st semester of the current year)
- **Complete list of courses** in which the student is currently enrolled
- **Certificate of linguistic competence**, if necessary
- Photocopy of **birth registration** or **birth certificate** on which appear the full names of the student's parents
- **Portfolio, video or file**, if necessary

SUBMITTING THE APPLICATION FORM

All files must be sent by the partner university in triplicate (1 original and 2 photocopies). No file that is incomplete or sent by email will be accepted.

Postal address

Université du Québec à Montréal
Office of International Relations
Charlotte Paillat
Case postale 8888, succursale Centre-ville
Montréal (Québec) H3C 3P8
CANADA

Municipal Address

(courier deliveries – UPS, Purolator, Chronopost)

Université du Québec à Montréal
Office of International Relations
Charlotte Paillat
Quai de réception Aquin
1200, rue Berri
Montréal (Québec) H2L 4S6
CANADA

Phone: +1-514-987-0868

PREPARING FOR YOUR STAY

The [Office of International Student Intake and Integration](#) website contains a wealth of information on preparing for your stay in Quebec and at UQAM.



Please consult [our website](#) for detailed information.

INSURANCE

Mandatory health insurance

Foreign students must subscribe to UQAM health and hospitalization insurance. The subscription fees for this plan are included in the students' file as soon as they are registered. No other medical insurance will be recognized by UQAM.



Reciprocity Agreement

However, there are memoranda of understanding on health and social security between Québec and the following countries: Belgium, France, Denmark, Finland, Greece, Luxembourg, Norway, Portugal, Sweden and Romania.

Students coming from France, but without French citizenship, may still be entitled to RAMQ coverage (Quebec health insurance).

For additional information, visit the [Office of International Student Intake and Integration](#) website.

IMMIGRATION



Two-semester exchange program

Since this is a study program of more than 6 months, all candidates who plan to stay for two semesters must obtain a [Certificate of Acceptance from Quebec \(CAQ\)](#) and a [study permit](#). We recommend starting your immigration process as soon as you receive the letter of admission from UQAM because the process can take up to 3 months.

Single-semester exchange program

If you participate in a full-time student exchange program for a single semester, you do not require a CAQ or a study permit for that period. But you must have an [AVE](#) or a [valid temporary resident visa](#).

Important: You may need to provide your biometrics as part of your application for a study permit or temporary resident visa. This could result in additional delays.

Note: If you decide to **extend your exchange study for a second semester**, you absolutely must apply for a CAQ and a study permit before you leave.



LODGING



UQAM Student Services offer [accommodation resources](#) (apartments, rooms for rent and temporary housing). There is also the possibility of renting a room in the [university residences](#).

COURSE REGISTRATION



After having received your official letter of acceptance, you will receive your PIN by mail. The PIN [NIP in French] is your access code for the UQAM student portal. Next, you will receive an email with the contact information for the person in charge of studies in your program who will complete your registration. You will not be able to register online for yourself.

INTERNSHIPS AND OFF-CAMPUS WORK

Off-campus work or internships are not available to exchange students. UQAM is not responsible for students doing an internship in Québec during their stay in a student exchange program.

Hope to see you soon!

For information: mobilite@uqam.ca
Website: international.uqam.ca

UQAM | **Service des relations internationales**
Université du Québec à Montréal